

General Information	
PIC	906968237
OID	E10065431
Full legal name (National language)	ICEP s.r.o.
Full legal name (Latin characters)	ICEP Institute of European Certification of Personnel s.r.o.
Acronym	ICEP s.r.o.
National ID (if applicable)	SK 45 288 402 (VAT)
Department (If applicable)	
Address	Vysoká 26
Country	Slovakia
Region	Bratislava
P.O. Box	
Postal code	811 06
CEDEX	
City	Bratislava
Website	http://iceponline.com/
Email	euproject@iceponline.com
Telephone 1	+421238101732
Telephone 2	+421905435026
Fax	
Profile	
Type of Organisation	Accreditation, certification or qualification body
Is the partner organisation a public body?	No
Is the partner organisation a non-profit?	No

Partner Description

Icep s.r.o. is the Institute of European Certification of Personnel.

Our Activities

- Certification of Competence
- Digital Certifications: Certiport © Service Provider
- European Projects

Mission

Our **mission** is to certify the verifiable formal and non-formal competences of professionals and individuals, through a set of standardised requirements, procedures and quality assurance measures, in accordance with International Standards.

Our **vision** is to contribute to the establishment and expansion of a solid international certification system in the job sector and in volunteering, through the provable qualification of professionals and individuals.

Icep is **committed** to promoting the acquisition, development and recognition of professional, digital and personal competences of individuals. Icep practices Corporate Social Responsibility and it operates in light of ethical integrity, absence of prejudice, impartiality, respect for human rights and dignity, fairness and equality, principles of economic and environmental sustainability and international cooperation.

Competence is defined as “the ability to apply knowledge and skills to achieve intended results” [ISO 19011:2011]. The **Certification of Competence** attests that the certified professional or individual has proved to be in possession of the *knowledge, skills, personal attributes and qualifications* required for certification. Certification requirements are included in a tailored **Certification Scheme**, designed and produced to adhere to International Standards defining a specific professional profile or competence area. The **verification** is carried out through **assessment** and **examination**, implemented by the Certification Institute as an Independent Third Party.

Our Certifications

- Accredited Certification of Personnel
- Non-accredited Certification of Personnel
- Competences acquired in European Projects
- Icep Approved © Courses
- Transversal Competences

Our Actions in European Projects

- Validation of competences acquired in non-formal and informal learning: Icep contributes to establish systems aiming to identify, document, assess and certify all forms of learning, in order to validate competences for both career advancement and further education and training

- Managing the project implementation: contributing to output production, organising learning activities and events, disseminating results.
- Conduct case and thematic studies, research on validation systems and the projects topics
- Develop and disseminate Protocol for Certification of Competences and guidelines on validation

In detail, the stages of the Certification Process in European Projects are:

- Identification of the specific competences of the Profile to be certified, based on the project focus and identified in national and international official taxonomies: ISO, ESCO, ISCO, EQF
- Preparation of a specific Certification Protocol and Scheme
- Submission of candidates application documents
- Examination, held online on our dedicated in-house digital platform competenceinstitute.com
- Issue of digital certificate, in case of successful exam
- Monitoring the continued fulfilment of requirements of the certified person over time.

Accreditations

Certification of competence is subject to supervisions and controlled by competent authorities; in Slovakia, the Slovak National Accreditation Service (SNAS, member of MLA) is the designated institution for the accreditation of certification bodies according to ISO/IEC 17024:12, requiring independence, competence and impartiality. In fact, the Certification of Competence can only represent an added value if the assessment and certification process is performed by an **Independent Third Party**. Icep has been granted a SNAS accreditation for the Auditor QMS Scheme - Reference code: **O-020**.

Relevant activities and experience

Our Euprojects Department

Icep specialises in Eu-funded projects, in particular focusing on Education & Training and in Socio-economic inclusion of vulnerable people. Department members are experienced in managing all stages of a project: elaborating a proposal, leading or co-leading a partnership in implementing activities and monitoring finances, performing evaluation of results and disseminating outcomes.

• Mobilities

Our team is active in the planning and implementation of both Incoming and Outgoing International Learning Mobilities, as part of a European alliance of partners operating in the context of E+ KA1

• Target groups

Youth, Adults, Women, Migrants, VET teachers and learners, Entrepreneurs, Schools. Icep contributes to raise awareness and to provide visibility and value to the skills of vulnerable people, exchanging national approaches and experiences. In fact, our role as Certification Provider is our central contribution to a project consortium, supporting the project in achieving a successful positive impact on direct beneficiaries and on target groups at large.

Areas of interest

- *Digital sector (National Service Provider of Certiport ©, "Journey to the World of Robotics")*

- *Entrepreneurship & Innovation ("Sound of Business", applicant)*
- *Youth employment ("Youth Coops")*
- *Migration ("Youth Connections", "Creola")*
- *Sustainability ("Social Peas")*
- *Competence development and quality learning ("Competences before diplomas", "Strands")*

Team

• Mr. Cataldo Riggi

Mr. Riggi holds a degree in Economic Policies and a Master Degree In Sanitary Policies. He is the legal representative and general director of Icep. Experienced in the management and coordination of ESF-funded activities, he is the main expert in Certification of Competence and coordinates the procedures for creation and validation of certification schemes. He is also in charge of financial management and reporting.

• Ms. Anna Barseghyan

Ms. Barseghyan holds a Bachelor's degree in General Journalism and a Master's degree in Media, Communications and Society. She is a journalist and media specialist carrying 8 years of expertise in media production; she is also a Cultural Mediator providing counselling and support for the integration of migrants. She is a Project Manager, responsible for the coordination and implementation of various projects, communication and dissemination strategies and engagement of partners and audience.

• Ms. Lucia Figuli

Ms. Figuli holds a Master Degree and Ph.D. degree in Civil Engineering. She is an associate professor with a lot of knowledge in preparing, managing as well as evaluating international scientific and educational projects (Erasmus+, SPS NATO, European Commission Marie Curie Skłodowska action, APVV, VEGA etc.). She is a Project Manager, responsible for the coordination and implementation of various projects, communication and dissemination strategies and engagement of partners and audience.

• Ms. Adelaida Fanfarová

Ms. Fanfarová holds a Master Degree and Ph.D. degree in Rescue Services. She worked at the University of Žilina as a young scientific researcher. She is a Project Manager with extensive knowledge in the field of preparation, management as well as leadership of international scientific and educational projects (Erasmus+, APVV, KEGA, VEGA, etc.). She is responsible for the coordination and implementation of various projects, communication and dissemination strategies and engagement of partners and audience.

- In addition, Icep boasts a roster of several external experts and collaborators, selected and involved in project activities according to their specific expertise and potential for contributing to the achievement of project objectives and results.

Our European Union granted projects

EU Programme	Year	Project Identification	Applicant	Role
Erasmus +	2022	<i>MISCE Mechatronics for Improving and Standardising Competences in Engineering</i> 2022-1-ES01-KA220-HED-000089155	University of Castilla-La Mancha (Spain)	Partner
Erasmus +	2022	ENTREPUBL - ENTREpreneurial skills in the PUBLIC sector: A digital approach 2022-1-BE02-KA220-VET000089555	BANTANI EDUCATION (Belgium)	Partner
Erasmus +	2022	<i>Creola (Small scale partnership)</i>	Amuni (Italy)	Partner
Erasmus +	2022	<i>Social PEAS</i> 2021-1-CY01-KA220-ADU-000035198	FoE (Cyprus)	Partner
Erasmus +	2022	<i>STRANDS</i> 2021-1-IT02-KA220-SCH-000032589	Promimpresa (Italy)	Partner
Erasmus +	2021	<i>Competences Before Diplomas</i> KA220-ADU-000030141	ANI (France)	Partner
Erasmus +	2020	<i>Journey to the world of robotics</i> 2020-1-KA204-ODD28259	EnsoEu	Partner
Erasmus +	2019	<i>Youth Connections</i> 2019-2-UK01-KA205-062270	MEH Ltd. (UK)	Partner
Erasmus +	2018	<i>YOUth COOPs</i> 2018-2-ES02-KA205-011519	Tribeka Training Lab (Spain)	Partner
Erasmus +	2018	<i>The Sound of Business</i> 2018-1-SK01-KA204-046325	ICEP s.r.o	Applicant
Erasmus +	2016	<i>Hey! Teachers, don't leave the kids alone</i> 2016-1-IT02-KA201-024342	E.R.F.O.P. ONLUS	Associated partner

Accreditation

Accreditation Type	Accreditation Reference
SNAS - Slovak National Accreditation Service ISO/IEC 17024:12	O-020

Legal Representative	
Title	Mr
Gender	Male
First Name	Cataldo
Family Name	Riggi
Department	
Position	Legal representative
E-mail	icep@iceponline.com
Telephone 1	+39 3383389930
The address is not different from the one of the organisation	

Contact Person	
Title	Ms
Gender	Female
First Name	Lucia
Family Name	Figuli
Department	
Position	Project Manager
E-mail	luciafiguli@iceponline.com
Telephone	+421908248160
The address is not different from the one of the organisation	

Contact Person	
Title	Ms
Gender	Female
First Name	Anna
Family Name	Barseghyan
Department	
Position	Project Manager
E-mail	euproject@iceponline.com
Telephone	+421 911515748
The address is not different from the one of the organisation	